

## Poetry Community Christian School (PCCS)

# DRESS CODE 2016-17

(rev 0802216)

### GENERAL

- The PCCS Dress Code is intended to encourage modesty, decency and propriety and to discourage the use of clothing as a means of gaining attention or status. 1 Peter 3:3-4; 1 Timothy 2:9,10; James 2:1-5. Please carefully review these guidelines and discuss them as a family so that everyone clearly understands the reasons for the Dress Code and its specifics. If you personally disagree with certain specifics of the Dress Code, please feel free to communicate your suggestions to us in writing, but we humbly ask that you defer to the present practice and speak respectfully of these matters in your home. We ask this for the sake of the Biblical principles they represent, to promote a more considerate social environment, and for the peace and order of the learning environment.
- The Administration retains the authority to determine the appropriateness of a student's attire or hair style and implement discipline for students deemed to be inappropriately dressed. The Administration may grant a limited variance to these policies (such as for sports programs, special dress days, camp, etc.), provided that high standards of modesty are maintained.
- All clothing and accessories must be neat and washed/clean, appropriately sized. Clothing cannot be too tight, too loose, form-fitting, cleavage-revealing, or belly-revealing. Clothing may not be torn, fringed, faded, or distracting (due to color, pattern, cut, etc.) in the discretion of Admin staff. Spandex, nylon, and stretch-type materials are not allowed (except as leggings following rules of this Code). The length rule applies at all times: No more than 4 inches above the top of the kneecap (in both front and back).
- No drawings or doodles are permitted on clothing, footwear, leggings, shoes or bodies. No other body piercings or tattoos shall be visible other than earrings specified under the Jewelry paragraph.
- Clothing, shoes, socks, and accessories may not depict controversial material or violate Christian sensibilities (e.g., skulls, liquor, tobacco, weapons, representations of death, witchcraft, evil or immorality).
- All Approved shirts, sweatshirts, etc. must have PCCS logos, except for polos, oxfords or novelty shirts (see next page).
- Standards relating to modesty and decency in attire are enforceable on the campus at all times and at all school-related events. Otherwise, this Dress Code is in force from 7:45 a.m. to 4:00 p.m. on school days. Please stop by the PCCS office with any questions. Thank you for your cooperation.
- All campus visitors are subject to school policies including, but not limited to, Code of Conduct and general provisions of this Dress Code requiring modesty (e.g., no visible tattoos/body piercings other than earrings, no overly tight or revealing clothing, no attire/accessories depicting controversial material or violating Christian sensibilities such as skulls, liquor, tobacco, weapons, representations of death, witchcraft, evil or immorality). Visitors failing to comply will need to remediate or depart the campus.
- **Clothing Purchases FYI:** Items with logos must be purchased in one of three ways: 1) the Embroidery Unlimited Order form (see Sycamore); 2) Land's End (code #9001-0241-9); OR 3) you may purchase your own Approved Shirt from any other vendor & bring to the Library with an Embroidery Unlimited Order Form to add the PCCS logo. No independent logo application is permitted. Novelty shirts, hoodies, logos, and school t-shirts/jackets may be purchased in the Library before or after school on Wednesdays.

**EXTRA-CURRICULAR SCHOOL EVENTS (e.g., Field Trips, Competitions):** Without exception, students attending these events must follow the GENERAL paragraph, above.

**FREE DRESS DAYS and SPECIAL DRESS DAYS:** Student may or may not choose to participate in one or more Special Dress Days noted on the Sycamore Calendar; if they do not participate as

described, then Dress Code applies to them that day. A student is viewed as "participating" if an obvious good faith effort has been made to match Special Dress Day theme (e.g., at least 50% special dress is a guide); otherwise, Dress Code is required.

- Pre-approved PCCS club, team or organizational shirts (e.g., Student Council, 4-H Club, athletics team) are permitted on any day provided those shirts list "PCCS" or "Poetry" or "Poetry Community Christian School" somewhere on the shirt.
- From time-to-time, "Free Dress Days" may be approved or earned/purchased (e.g., STU-CO BUCKS once per month).
- In addition to any other guidelines in the Special Dress Day notice, special dress and free dress day clothing must (1) follow the General paragraph above, and (2) be modest (e.g., prohibited: short shorts, bellies showing, tank or strap tops, skin tight or distracting clothing, flip flops or sandals of any type, excessive jewelry, leggings not following 4" rule, inappropriate themes—addressed elsewhere in this Code). Hats to match the special dress day may be worn in the halls only, not in classrooms; hats are not permitted on free dress days, except for Hat/Cap Day.

### GROOMING, HYGIENE, HAIR, JEWELRY, MAKE-UP, POLISH

- **Hair:** Must be groomed, clean and may not be shaved, dyed an unnatural color, or styled in a distracting manner (e.g., no Mohawk styling or stripes). Boys' hair may not touch the collar, extend below the ear lobes, below eyebrows, & may not include "tails." Boys may not wear facial hair/stubble or sideburns. Girls may wear hair clips, headbands and pony tail holders of any color so long as not distracting in the discretion of the office.
- **Jewelry:** All students may wear one modest watch, a single band-style ring, and a modest chain necklace no longer than 24" in length with no more than one 1" diameter attachments provided these do not depict controversial material or violate Christian sensibilities (e.g., skulls, representations of death, witchcraft, evil or immorality). Earrings: Girls only may wear one "stud-type" earring per ear (no dangling or hoop styles). Not permitted: chokers, beads, chains larger than 1/4", wrist cuffs, wrist bands, bracelets or other adornments.
- No other adornments are permitted. No other body piercings or tattoos shall be visible at any time on campus.
- **Nail polish/make-up:** Girls only may wear nail polish; artificial nails are acceptable. Upper school (7<sup>th</sup>-12<sup>th</sup>) girls may wear simple make-up, applied with a light touch—if it is visible, it is too much.
- Students are expected to keep teeth brushed and prevent body odor when it becomes apparent.

### DRESS CODE ENFORCEMENT:

- Verbal warnings may be given during the 1<sup>st</sup> week a student attends school only to assist him/her with understanding and applying the PCCS Dress Code (however, disregard of verbal warnings during this one-week period will result in a Dress Code violation).
- After the 1st week grace period, any noncompliance with the Dress Code will be enforced as it comes to our attention ("random observation on campus" and during the taking of Attendance) and in accordance with the "3-Strikes" policy:
  - ✓ **1st strike** (student receives warning, parents and student must read and sign copy of Dress Code and return to office).
  - ✓ **2nd strike** (student receives Detention).
  - ✓ **3rd strike** (1) Such discipline as the Administration determines on a case-by-basis and/or 2) the student must wear official school uniform only (e.g., no jeans) from one of these 3 vendors: Parker, Land's End or French Toast for the remainder of the school term, even if this occurs near the end of the school year. In all instances, students on "3-Strikes" may not participate in Special Dress Days or free dress days. If the 3<sup>rd</sup> strike is during the last two weeks of school, the student will also have Detention after school adjourns, in the Admin. Office's discretion).
- If a student is found wearing a non-compliant removable item (e.g., jacket, jewelry, head covering), said item will be confiscated and stored in the Office and, as in the Electronics Code, a payment of \$10 will permit release of the item at the end of the school day. This does NOT mean that student will be excused from other consequences.

## DESIGNS, INSIGNIA, LOGOS

- Outerwear, backpacks, lunch bags, purses, or non-clothing personal items may be any color and have brand labels, insignia, pictures, designs, statements, logos, or ads *so long as not overly distracting and do not depict controversial material or violate Christian sensibilities (e.g., skulls, representations of death, witchcraft, evil or immorality).*

## APPROVED SHIRTS

- **SHORT-SLEEVE OR LONG-SLEEVE, Style & Colors:**
  - **T-Shirt with PCCS logo:** Any solid color except black, cotton or cotton-blend, standard-cut, crew-collared; no pockets, insignias or bands on sleeves or collar
  - **Polo-style Shirt with or without PCCS logo:** Any solid color except black, cotton or cotton-blend, standard-cut, with buttons; one inconspicuous 1" or less company/maker logo is permitted.
  - **Any PCCS-Novelty Shirt** Sold in PCCS office and include a PCCS/Poetry designation. They are also sold at the August Parent Kick-Off Meeting & at most school events. These include pre-approved PCCS organizational shirts (e.g. 4-H, Upper School Retreat, athletics teams, Student Council).
  - **Oxford-style Shirt/Blouse with or without PCCS logo:** Solid white or light blue, collared, with buttons.
- **"Approved Shirts for Layering":** Solid turtlenecks/undershirts of any color except black or any PCCS "Approved Shirt" may be worn under PCCS Approved Shirts.
- All must be appropriate-sized and tucked in so that pant tops show at all times, including Chapel & Assemblies (except recess & lunch). Shirts must stay tucked in when arms are raised. Shirts/blouses must be fastened no lower than 4 inches from the top of the collar.
- **Fridays-only Exception:** Shirts may be untucked on Fridays (shirts cannot extend below wrist-line; no skin visible when arms raised).
- **Not permitted:** patterns, stripes, checks, lettering, or other designs on any shirt; denim, thermal (puckered/insulated), zippered, unhemmed, or sleeveless tops.
- Seniors may wear a polo or t-shirt depicting the college name/logo they have *formally chosen & been accepted* to attend after graduating, provided such shirt meets all other PCCS Dress Code requirements.

## SWEATSHIRTS, HOODED SWEATSHIRTS, SWEATERS, VESTS, CARDIGANS & PULLOVERS, LETTER JACKETS

- **Color:** Any solid color except black. Cotton/cotton-blend smooth or ribbed with PCCS logo or PCCS Novelty sweatshirt & crew waistband.
- Vests must be V-neck/crew-neck, pullover style.
- Must be appropriately sized in the shoulders, sleeves, and length
- Must be worn over any Approved PCCS Shirt, see above.
- Not permitted: patterns, stripes, checks, lettering, or other designs or sleeveless or capped sleeve sweatshirts, blankets "worn" over clothing.
- No articles of clothing may be tied around waists.

## JEANS, PANTS, SHORTS, OVERALLS & CAPRIS

- **Style:** Standard-cut cotton/cotton-blend pleated/flat front docker-style & painter-style pants, walking-style shorts, capris, overalls, or jeans. Must be appropriately sized. Leggings cannot be worn as pants (leggings may be worn as tights; the 4" rule applies)
- **Color:** Solid Navy, Khaki, Denim-dark/light/stonewashed blue.
- Hem of shorts must fall between the bottom of the knee and no more than 4 inches above the knee (in front and back).
- "Standard cut" at-the-waist only. No low-rise below-the-waist styles permitted. **Guide:** 5" or more from the bottom zipper seam to the top of the waistband is acceptable.
- Not permitted: Baggy/saggin' or rolled up (hems rest on shoes without excess), skin-tight, "bell" bottoms, hip-hugger, low-rise, sweat/wind pants, corduroys; ~~not tucked into boots~~, soccer/boxer style shorts
- Not permitted: Streaks, holes, distressed/imitation tears, faded areas, large/wide stitching, adornments (e.g., fringe, beads, bedazzled, distracting embroidery on pockets or elsewhere, overly baggy pockets).

## JUMPERS

- **Style:** V-neck, square neck, round neck.
- **Color:** Solid Navy or Khaki, Green Plaid from French Toast or Land's End, or Denim in dark blue, light blue or stonewashed-blue.

- Jumpers must be worn no more than 4 inches above the top of the kneecap (in both front and back). May have pleats and a single slit (slits no longer than 4 inches above the top of the kneecap).
- Any Approved Shirt, see above, may be worn under the jumper.
- Privacy shorts required for P-6<sup>th</sup> grade. No dresses allowed, other than jumpers. May have PCCS logo but not required.

## SKIRTS & SKORTS

- **Color:** Solid Navy or Khaki, Green Plaid from French Toast or Land's End, or Denim in dark blue, light blue or stonewashed-blue.
- Skirts or skorts may be longer than the knee and no shorter than 4 inches above the top of the kneecap. May have pleats and a single slit (slits no longer than 4 inches above the top of the kneecap).
- Privacy shorts required for P-6<sup>th</sup> grades.

## OUTERWEAR (COATS, JACKETS, LETTER JACKETS)

- Outerwear may be worn to/from school & during recess/lunch *only*. Otherwise, Outerwear must be placed on classroom/hall hooks or in lockers. Trench coats/dusters not allowed
- See *Sweatshirts, Hooded Sweatshirts, Sweaters, Vests, Cardigans & Pullovers* for items permitted in the building.

## SHOES, BOOTS, ATHLETIC SHOES

- All shoe soles must be "non-marking" to protect the gym floor.
- **Style:** Must be closed toe & closed heel with no more than 2" heel. Ballet-style shoes are permissible. See *Footwear/Leggings*, below.
- Not permitted: Para-military type boots, lug-soled, sandals, thongs, flip-flops, houseshoes, steel-toed, open-toed, platforms, or open-heeled.
- **Color:** All colors, sparkles, patterns & designs okay so long as not overly distracting in Admin's discretion. *Not allowed: logos/designs that depict controversial material or violate Christian sensibilities (e.g., skulls, representations of death, witchcraft, evil or immorality), wheels (wheels must be removed), lights, jingles, bells, other sounds.*
- Footwear and shoelaces must match (right/left). Shoes designed for shoestrings must have shoestrings & be appropriately tied. Shoestrings may be any color. Velcro, buckles, or other types of fasteners must be fastened appropriately for the shoe's design (closed, buckled, etc.).

## FOOTWEAR/LEGGINGS

- **Knee-hi socks, hose, tights, leggings:** Solid single-colors; to be worn with shorts, skirts, skorts or jumpers.
- **Short socks, footies:** Solid colors and/or stripes or designs.
- **Socks, footies, hose or tights must be worn at all times with all types of shoes.** Right & left socks must match. No logos, insignia, writing, photos, attachments, or overly distracting designs.

## BELTS, HATS & TIES

- Belts not required unless pants, jeans or shorts do not independently stay at the natural waistline. Belts worn must be worn in loops.
- **Style:** Leather-like or fabric dress style belts.
- **Color:** Solid colored white, brown, black, navy, khaki, neutral/beige. Not permitted: Other colors, bling, bedazzled, stripes, checks, other designs, or other adornments.
- Caps, hats, visors, or head coverings not permitted indoors.
- Ties, if worn, must be worn with a dress shirt and fastened correctly.

## P.E./ATHLETICS DRESS-OUT

- **P.E.:** Only short-sleeved t-shirts, athletics program practice shirts or PCCS Approved Shirts. Shorts: no shorter than mid-thigh (shorter styles: must wear biking-type shorts). Sweat pants: Cotton or cotton-blend material. Cannot be too tight, too loose, form-fitting, cleavage/belly-revealing, tank tops. *Graphics allowed unless controversial or violates Christian sensibilities (e.g., immorality, skulls, liquor/tobacco, weapons, related to death, witchcraft, or evil).*
- **Athletic Teams:** Team practice shirts and shorts required.
- Non-marking athletics shoes are required.
- **Home Game and Away Game Attire for Athletes:** PCCS athletes represent our school at home and away games. When athletes arrive on campus or at the away game venue for game nights in which they are scheduled to play, they must wear (1) team uniform, team shirt or athletics practice shirt and (2) slacks, jeans or mid-thigh shorts. Street clothes are not permitted before or after games played.